

MINUTES OF THE REGULAR SCHEDULED MEETING
OF THE BOARD OF TRUSTEES
OF THE KANSAS PUBLIC WORKS AUTHORITY



A Regular scheduled meeting of the Board of Trustees of the Kansas Public Works Authority held on Monday, November 13, 2023 at 6:00 P.M. at the Kansas Town Hall. The notice and agenda of the meeting posted at the Town Hall on November 08, 2023 as required by law.

Meeting called to order by Johnita Stonecipher, Mayor. Roll called by Melissa Garcia; the following were present: Johnita Stonecipher, Mayor Aye Darrell Pickup, trustee Aye, Bob Coleman, Trustee Aye. Also in attendance: Tony Hyso, Superintendent of Public Works; Melissa Garcia, Clerk/Treasurer and Darrell Moore; Attorney.

Johnita Stonecipher moves to approve agenda items 3.1, 3.2, 3.3 and 3.4. Darrell Pickup seconds the motion. Melissa Garcia put the motion to vote with the following results: Bob Coleman, Aye; Darrell Pickup, Aye; Johnita Stonecipher, Aye.

Consent agenda items:

- 3.1. Approval of October meeting minutes.
- 3.2. Approval of Financial Reports from January 2023 to May 2023.
- 3.3. Approval of Claims for payment.
- 3.4. Approval of Blanket Purchase orders from July 01, 2022 to June 30, 2023.

Department Reports:

- 4.1 PWA report: Tony Hyso stated that water usage is pretty good, the only usage we really have is the school watering the ball fields. No action
- 4.2 Water loss: 42%. No action.

Johnita Stonecipher moves to approve the purchase of Sequoyah Software. This is a new water system for Public Works. This approves the annual fee of \$1540.00 and the upfront payment of \$4550.00. The initial payment will not be requested until the system is fully up and functional. Bob Coleman seconds the motion. Melissa Garcia put into motion to vote with the following results; Bob Coleman, Aye; Darrell Pickup, Aye; Johnita Stonecipher, Mayor; Aye. Motion Carried.

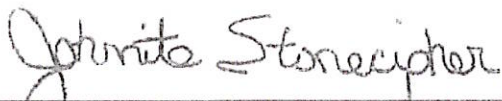
Johnita Stonecipher moves to approve Christmas bonuses for employees. Full-time employees would receive \$500.00 and part-time would receive \$250.00. Darrell Pickup seconds the motion. Melissa Garcia put the motion to vote with the following results: Bob Coleman, Aye; Darrell Pickup, Aye; Johnita Stonecipher, Mayor; Aye. Motion carried.

Johnita Stonecipher makes her update on American Legion (account number 223804). This account will be balanced out to \$0.00 and it is know that this is a one time fix. No action.

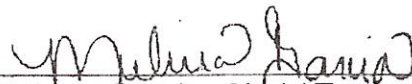
New Business: Tony Hyso stated that he is concerned about shutting people off at a specific amount instead of waiting until so many months behind. Johnita Stonecipher states that for the moment take these specific accounts out of the system so they are not accumulating a late fee. No action.

Citizen input: No action

Johnita Stonecipher moves to adjourn. Darrell Pickup seconds the motion. Melissa Garcia put the motion to vote with the following results: Bob Coleman, Aye; Darrell Pickup, Aye; Johnita Stonecipher, Aye. Motion carried. Meeting adjourned.



Johnita Stonecipher, Mayor
Board of Trustees



Melissa Garcia, Clerk/ Treasurer
Prepares minutes